



JOB ANNOUNCEMENT

Family Support Advocate
Regional Center of the East Bay Wraparound Program

Date Posted: July 18, 2024

Status: Full-time, Non-exempt

Location: Oakland (Onsite)

ABOUT US:

Family Support Services is a nonprofit organization that provides prevention and intervention services that support families with children. Our mission is to nurture children, youth, and caregivers to keep families healthy and intact – please visit our website at www.fssba.org to learn more about our programs and services.

SUMMARY:

We are seeking a dedicated Family Support Advocate to join our team, providing home, office, and community-based services to children with developmental disabilities who receive services from the Regional Center of the East Bay (RCEB). The ideal candidate will be passionate about working with diverse communities, respecting cultural differences, empowering families, and have experience successfully navigating multi-systems within Alameda and Contra Costa Counties. If you possess a strong commitment to making a positive impact on the lives of children and their families, we encourage you to apply.

KEY RESPONSIBILITIES:

- Collaborate with Wraparound team (Program Director, Program Manager and Social Worker) to develop, implement, and reassess service plans in conjunction with family members and Regional Center of the East Bay (RCEB) employees.
- Participate in initial assessments to understand family strengths, needs, and goals and complete all client and program related paperwork.
- Develop individualized care plans addressing medical, social, educational, and other services.
- Maintain regular contact with families through home visits, phone calls, and video conferencing.
- Provide one-on-one support and advocacy for parents/caregivers.
- Model and coach effective parenting skills and behavior management techniques.
- Ensure confidentiality and proper maintenance of consumer records.
- Stay informed on relevant topics through professional development, resource sharing, and participation in training to maintain competency in assigned responsibilities.
- Co-facilitate parent support groups and other parent training development events.

MINIMUM QUALIFICATIONS:

- Experience navigating RCEB, school, transportation, and medical systems in Alameda or Contra Costa Counties, relevant case management experience, and/or relevant lived experience.
- Bilingual (Spanish/English) preferred.
- Experience and willingness to actively engage in community-based services and problem-solving.



FAMILY SUPPORT SERVICES

KEEPING FAMILIES HEALTHY AND INTACT

- Experience with home-based and/or family-based services for families and children experiencing child abuse, neglect, incarceration, and substance abuse is preferred.
- Familiarity with child welfare systems in Alameda and Contra Costa counties preferred.
- Maturity, understanding, and sensitivity to the challenges faced by high-risk families.

REQUIREMENTS:

- Must be able to receive clearance through a fingerprint/background check (criminal and child abuse).
- Possession of a valid California driver's license, a clean DMV record, current automobile registration, and an insured automobile in good working condition.
- Requires COVID-19 vaccination.

SALARY:

The starting salary range for this position is \$50,000-\$55,000 per year DOE.

Family Support Services also offers excellent benefits to eligible employees: 100% employer-paid Health for eligible employees, dental, life insurance, and long-term disability. Offer voluntary optional benefits: vision, supplemental life insurance, short-term disability, accident, critical illness, commuter benefit, and retirement plan. Generous vacation, sick, and personal time.

APPLY:

Please email your résumé and cover letter to: AdminHR@fssba.org. **Please attach all documents in PDF format.** All other file types/formats will not be considered.

Only candidates who meet our selection criteria will be contacted for the next step in our hiring process. Thank you for your interest in our position. We appreciate the time you have taken to apply.

Family Support Services
303 Hegenberger Road, Ste. 400 - Oakland, CA 94621
www.fssba.org

Family Support Services is an equal-opportunity employer. Family Support Services is committed to workforce diversity. Qualified applicants will receive full consideration without regard to age, race, color, religion, gender, gender identity, sexual orientation, health status or national origin.